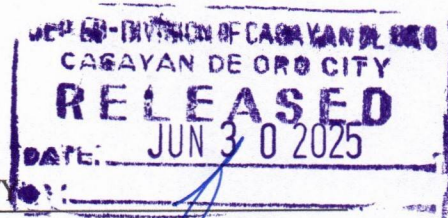




Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

27 Jun 2025

DIVISION MEMORANDUM
No. 519 s.2025

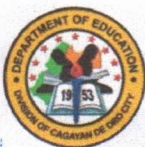
**INDICATIVE TIMELINE ON RESEARCH ACTIVITIES
FOR SCHOOL YEAR 2025 - 2026**

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
All District Research Coordinators
School Research Coordinators
All Public Elementary and Secondary Schools
This Division

1. To ensure that the conduct of research engagements and activities across all levels in this division is managed and maintained effectively. The field is hereby informed of the indicative timeline on research activities for Sy 2025 – 2026.

2. Table below shows the indicative timeline for reference:

Activities	Time Frame
Research Onboarding for Approved Research Proposals	July 5, 2025
Implementation of Approved Research Proposals	July to August 2025
District Research Congress	Southwest 2 – September 12, 2025 North 1 – September 15, 2025 East 1 – September 16, 2025 West 1 – September 18, 2025 East 2 – September 19, 2025 North 2 – September 22, 2025 Central – September 23, 2025 Southwest 2 – September 24, 2025 South – September 25, 2025 Southwest 1 – September 26, 2025
Division Research Congress (DRC)	October 3 – 4, 2025
Regional Research Congress (RRC)	November 2025



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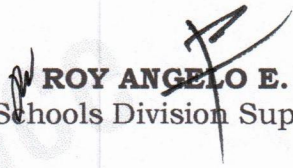


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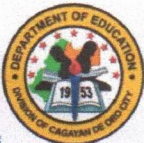
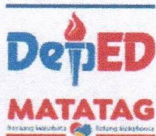
Submission of BERF Proposals	November 2025
Submission of Non-BERF Proposals (Basic, Action, and Innovation)	January to April 2025

3. Please be guided of the **“No approved research proposal, no implementation”** policy. This is to ensure that all research conducted in every school has gone through a process of evaluation by the Schools Division Research Committee (SDRC). Additionally, approved research proposals duly signed by the SDRC shall be the minimum requirement to join any research congress across all levels within the division.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment is accorded to all personnel regardless of disability, sexual orientation, gender, age, religion, and ethnicity.
5. This Office directs immediate and wide dissemination of this Memorandum.


ROY ANGELO E. GAZO
Schools Division Superintendent

Encl.: As stated
Reference: N o n e
To be indicated in the Perpetual Index
under the following subjects:

RESEARCH COMMUNICATION
DM040-SGOD-PR-BASEN/ indicative timeline on research activities for school year 2025 – 2026
June 27, 2025



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